

Call for Proposals for FG2020

FG2020 will be the 15th in a series that began in 1995 in Zurich, Switzerland. In keeping with past rotations between the Americas, Europe, and Asia, preference for FG2020 will be given to proposals from the Americas.

If you would like to submit a proposal, please send a letter of intent to jeffcohn@pitt.edu with the subject line FG2020. Include the names of the proposed organizers and the location. Please send

- Letter of intent by September 30, 2018.
- Full proposals are November 15, 2018.

In your actual proposal, please include the following information.

- Organizers: tentative general chairs, program chairs, and other key roles, with specific names where possible, proposed names otherwise.
- The conference location and venue: the city, the specific conference location and facilities, estimated costs of the venue, suggested hotel(s) and their cost(s), and accessibility for travel and example travel costs.
- Conference plans: plans for the program (technical program, special sessions, invited speakers, reception and banquet, etc.), events beyond the main conference (workshops, tutorials, tours, etc.). What is planned to be similar or different from previous FG conferences?
- Budget: a tentative proposed conference budget. Expected registration fees, IEEE administrative expenses (16% of budget), and a 10% contingency fee for unexpected expenses.

You may find more detailed guidelines for proposal preparation at <http://www.pitt.edu/~jeffcohn/FG/Call-for-Proposals>

For questions, please contact jeffcohn@pitt.edu